7:07:10 PM Township of Deptford Board of Fire Commissioners

Public Meeting

March 4, 2020 @ 7:00 pm

Deptford Township Fire Administration Building

Minutes

# Opening by Chairman:

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on March 2, 2020 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday March 1, 2020: South Jersey Times.

# 7:07:35 PM Pledge of Allegiance

# Invocation

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased.

# 7:08:08 PM Roll call of Commissioners/Officials in Attendance

# Chairman Michael White, Treasurer Raymond MacKay, Secretary Joseph Nilsen, Commissioner George Frank and Commissioner Robert Sheairs. Also in attendance Solicitor Meghan O’Brien and Administrative Clerk Donna Scally.

# 7:08:22 PM Approval of Minutes. Motion to accept minutes as written by Chairman White, seconded by George Frank.

# 7:08:45 PM Reorganization: Election Results read by Clerk of Elections

* 7:09:53 PM Swearing in of new Commissioner, Michael White by Meghan O’Brien.
* 7:10:31 PM Nominations for Chairman, Treasurer and Secretary
	+ Commissioner Raymond MacKay nominated Michael White for Chairman, seconded by Joseph Nilsen
	+ Commissioner Robert Sheairs nominated Raymond MacKay for Treasurer, seconded by George Frank
	+ Commissioner George Frank nominated Joseph Nilsen for Secretary, seconded by Robert Sheairs

# 7:11:11 PM Public Portion (Agenda-related)

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Chairman White made motion to open public portion (agenda-related), seconded by Robert Sheairs

Motion to close by Chairman White, seconded by Raymond MacKay

# 7:11:32 PM Resolutions:

1. Resolution Authorizing the Appointment of South Jersey Federal Credit Union and Republic Bank as the Authorized Providers of Banking Services (2020-05)

Motion to adopt by Michael White seconded by Joseph Nilsen

1. Resolution Authorizing the Appointment of Peter Frattarelli From the Law Firm of Archer and Greiner P.C. as the Authorized Provider of Legal Services for the Deptford Township Board of Fire Commissioners. (2020-06)

Motion to adopt by Michael White seconded by Raymond MacKay

1. Resolution Authorizing the Appointment of Donna M. Scally as the Official Clerk of the Deptford Board of Fire Commissioners and Approving the Employment Agreement as Administrative Secretary. (2020-07)

Motion to adopt by Michael White seconded by Joseph Nilsen

1. Resolution Authorizing the Appointment and Approving the Employment Agreement of Christine Schaffer as Clerk Typist for the Deptford Board of Fire Commissioners. (2020-08)

Motion to adopt by Michael White, seconded by Joseph Nilsen

1. Resolution Authorizing the Appointment of Petroni and Associates LLC as the Official Auditor for the Deptford Board of Fire Commissioners. (2020-09)

Motion to adopt by Michael White, seconded by Raymond MacKay (5-0)

1. Resolution Authorizing the Appointment of Jefferson Health and American Work Care as the Authorized Medical Services Providers for the Deptford Township Board of Fire Commissioners. (2018-10)

Motion to adopt by Michael White seconded by Raymond MacKay (5-0)

1. Resolution Authorizing the Appointment of the Nottingham Insurance as the Authorized Provider of Insurance Services for the Deptford Township Board of Fire Commissioners. (2020-11)

Motion to adopt by Michael White, seconded by Joseph Nilsen (5-0)

1. Resolution Authorizing the Appointment of the South Jersey Times, as the Official Newspaper of the Deptford Board of Fire Commissioners and as the Authorized Providers of Newspaper Services for the Deptford Township Board of Fire Commissioners. (2020-12)

Motion to adopt by Michael White, seconded by Joseph Nilsen (5-0)

1. Resolution Establishing the Meeting Nights of the Deptford Board of Fire Commissioners. (2020-13)

Motion to adopt by Michael White, seconded by Joseph Nilsen (5-0)

1. Resolution Establishing a Cash Management Plan for the Deptford Board of Fire Commissioners. (2020-14)

Motion to adopt by Michael White, seconded by Joseph Nilsen (5-0)

1. Resolution Certifying the Budget for 2020. (2020-15)

Motion to adopt by Michael White, seconded by George Frank

1. Resolution Appointing Donna Scally as Clerk of Election for 2020 (2020-16)

Motion to adopt by Michael White, seconded by Robert Sheairs

# 7:15:27 PM Chairman’s Agenda Items:

## Thanked everyone for coming out to vote and for supporting the budget. Budget was the most important.

## Thanked Battalions 2 and 4 for going to the service with Pastor Gatling.

# Commissioner’s Agenda Items:

# Solicitor’s Agenda Items:

# 7:16:24 PM Reports:

## 1. Fire Marshal Report – read by Chairman White

## 2. Research and Develop Committee Report – given by Joe Nilsen

##  - Met 2/10 at training center – discussed past accomplishments and future objectives

##  - 3/16 next meeting at training center at 5pm

# 7:17:57 PM Treasurer’s Report. Read by Raymond MacKay. Motion to accept by Chairman White, seconded by Robert Sheairs

# 7:18:35 PM Resolution for Approval of Bills and Vouchers:

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2020-17). Motion to adopt by Chairman White, seconded by George Frank

# 7:21:21 PM Public Portion:

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by George Frank

* Michael Hinchliffe – Fire Police, anyway to come up with a carport due to weather – fire police vehicle getting destroyed

Motion to close by Chairman White, seconded by George Frank

# New Business

# 7:22:22 PM Resolution for Commissioners to Convene in Executive Session. Motion to adopt by Chairman White, seconded by Raymond MacKay

# Executive Session (Commissioners)

# Return to Public Session

# Adjourn Meeting at 8:35pm