

7:04:54 PM Township of Deptford Board of Fire Commissioners
Public Meeting

July 6, 2016 @ 7:00 pm
Deptford Township Fire Administration Building

Minutes

A. Opening by Chairman:

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on July 5, 2016 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday July 3, 2016: South Jersey Times.

B. 7:05:21 PM Pledge of Allegiance

C. Invocation

Please remain standing for a moment of silent prayer remembering those firefighters who are sick and those who have deceased.

D. 7:05:52 PM Roll call of Commissioners/Officials in Attendance

Present: Commissioner G Frank, Treasurer R MacKay, Chairman M White, Secretary J Nilsen and Commissioner R Sheairs

Absent: None

Also Present: Administrative Clerk D Scally and Solicitor P Frattarelli

E. 7:06:00 PM Approval of Minutes. Motion to accept minutes as written by Chairman White, seconded by Raymond MacKay.

F. 7:06:13 PM Public Portion (Agenda-related)

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Motion to open by Chairman White, seconded by Robert Sheairs.

Motion to close by Chairman White, seconded by Joseph Nilsen.

G. Resolutions:

H. [7:06:40 PM](#) Chairman's Agenda Items:

- a. LOSAP – appeals due in by July 30th

I. Commissioner's Agenda Items:

J. Solicitor's Agenda Items:

K. [7:07:13 PM](#) Reports:

1. Battalion Chief's Report – given by BC Hooper
 - Volunteer duty crew volunteer sheets sent out to chiefs and captains by email to be posted. Give one month for response.
 - Talked to Ian from the company working on canteen – still not in shop as of Friday. Right now delivery looking to be 3rd week of August.
2. Fire Marshal Report – read by Chairman White
3. Training Report – read by Chairman White
 - Notices for PHTLS and CPR training sent out 6/1
 - SLICE RS class & ICS 200 class on 6/5, 5 members
 - Training division meeting, 6 members on 6/13
 - 6/24, training for MRI Awareness (DuPont Pediatrics) 16 members, 4 EMS members and 4 police officers trained
 - Live Burn at Camden County cancelled due to weather on 6/28
4. Research and Develop Committee Report –given by Commissioner Nilsen
 - Met on 13th, 3 members in attendance. FM Burkhardt had discussion with committee regarding the department standpipe operations and hookups for sprinkler systems in Township

- Future drill with Township with standpipes systems and hookups
- Saw drill scheduled for 7/12, department wide drill held at Blackwood Terrace
- Equipment needed was pipe wrenches and also discussed possibility of looking into buying lightweight forestry fighting and vehicle fire turnout gear
- Next meeting scheduled 7/11

**L. [7:11:22 PM Treasurer's Report.](#) Read by Commissioner MacKay.
Motion to adopt by Chairman White, seconded by Robert Sheairs.**

M. [7:12:00 PM Resolution for Approval of Bills and Vouchers:](#)

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2016-29). Motion to adopt by Chairman White, seconded by George Frank.

N. [7:15:57 PM Public Portion:](#)

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by George Frank.

- Bob Hill, 9-4, an updated harassment policy – he saw for first time, possibly out there for 4 years. Question – other than appearing in handbook, has it been handed out to entire membership of department? Also new, signature for signing for it, is there a signature out that predates the policy? Would Board like him to handle it, who would archive also? Very critical document in case we ever went into courts. Chairman White and Solicitor Frattarelli gave information they had regarding what happened previously. Will need to visit per Solicitor Frattarelli. Will continue with practice of giving them out during harassment training.

Also when hearing training report – he did not hear about Bob's mandatory training. Might be beneficial to add mandatories on training

reports read at public meeting. Chairman White stated how we are trying to get dates on website calendar.

Motion to close by Chairman White, seconded by Joseph Nilsen.

O. [7:23:04 PM](#) New Business

- Working on different avenues regarding Maltese crosses – resin instead of wood, lit up options. Not as pricey as he thought they would be. Working on it.
- Met with 2 captains of Police Dept. grouping together with community outreach programs. It's a volunteer service, not run by police department or Township. If we could combine events – police and fire. They do a lot. A lot of participation required. They may do one event a week. Sometimes 2-3 a week. Have done a few sessions with them. Was very receptive. Key to get us in HS and middle schools. Can help our volunteer program in the future. Robert Burkhardt and Chairman White working on it with them. Something will be sent out to stations.

P. [7:26:07 PM](#) Resolution for Commissioners to Convene in Executive Session. Motion to adopt by Chairman White, seconded by Raymond MacKay.

Q. Executive Session (Commissioners)

R. Return to Public Session

S. Adjourn Meeting at 8:30pm