

7:13:59 PM Township of Deptford Board of Fire Commissioners

Public Meeting

November 4, 2015 @ 7:00 pm
Deptford Township Fire Administration Building

MINUTES

A. Opening by Chairman:

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on November 2, 2015 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday November 1, 2015: South Jersey Times.

B. 7:14:24 PM Pledge of Allegiance

C. Invocation

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased.

D. 7:14:54 PM Roll call of Commissioners/Officials in Attendance

Present: Commissioner G Frank, Treasurer R MacKay, Chairman M White, Secretary J Nilsen and Commissioner R Sheairs

Absent: None

Also Present: Administrative Clerk D Scally and Solicitor Laura Link

E. **7:15:02 PM Approval of Minutes.** Motion to adopt minutes as written by Chairman White, seconded by Raymond MacKay.

F. **7:15:12 PM Public Portion (Agenda-related)**

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Motion to open public portion (agenda related only) by Chairman White, seconded by Robert Sheairs.

Motion to close by Chairman White, seconded by Joseph Nilsen.

G. **7:15:40 PM Resolutions:**

- Resolution to close bank account, TD Checking (2015-30). Motion to adopt by Chairman White, seconded by Raymond MacKay.
- Resolution to request authorization from Deptford Township for highway response cost recovery ordinance (2015-31). Motion to adopt by Chairman White, seconded by Raymond MacKay.
- Resolution to adopt anti-bullying policy (2015-32). Motion to adopt by Chairman White, seconded by Raymond MacKay.

H. **7:20:26 PM Chairman's Agenda Items:**

- Budget Dates
 - o Introduction 11/11/15
 - o Hearing (2nd reading) 12/9/15
 - o Adoption 12/9/15
 - o Election 2/20/16

I. **Commissioner's Agenda Items:**

J. **Solicitor's Agenda Items:**

K. **7:21:02 PM Reports:**

1. Fire Marshal Report read by Chairman White
2. Battalion Chief's Report – no report
3. Safety Report – no report

4. Training Report – given by BC Thomas
Final classes for training were announced. They are as follows:
- Last offering of the refresher training for Bloodborne Pathogens – November 28, 8:30am
 - Initial training for Infection Control of Bloodborne Pathogens – November 28, 9:00am
 - Recognizing and preventing workplace harassment and workplace discrimination- November 28, 12:30pm
 - NJ hazard communication/RTK and global harmonization refresher only, November 29, 9:00am
 - NJ hazard communication/RTK and global harmonization initial training, November 29, 12:30pm
 - RSANS went out for these classes
 - Chairman White stated that a lot of members are signing up for classes and not showing up. Members are responsible for the cost of such classes. Also, when setting up training at different facilities, these dates should be in stone, because even though we may cancel in advance, we are still are being billed for the facility.
5. Training/Research and Develop Committee Report – given by Joseph Nilsen.
- Training Division met on 10/26. Some issues discussed were a deputy training coordinator, posting of a notice for instructors, suggestion for getting vehicles/props for training. Also trying to come up with a formula/standard for balancing the training for new members vs. members with experience based on the type of training taken. An annual review of driving certifications was also discussed. Next R & D committee meeting will be on November 9 at 5pm.

L. [7:24:48 PM](#) **Treasurer's Report.** Read by Raymond MacKay. Motion to adopt by Chairman White, seconded by Robert Sheairs.

M. [7:25:30 PM](#) **Resolution for Approval of Bills and Vouchers:**

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2015-29). Motion to adopt by Chairman White, seconded by Robert Sheairs.

N. [7:27:22 PM](#) Public Portion:

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by Raymond MacKay.

Motion to close by Chairman White, seconded by Joseph Nilsen.

O. New Business

P. [7:28:06 PM](#) Resolution for Commissioners to Convene in Executive Session. Motion to adopt by Chairman White, seconded by Joseph Nilsen.

Q. Executive Session (Commissioners)

R. Return to Public Session

S. Adjourn Meeting at 8:40pm.