

7:16:26 PM Township of Deptford Board of Fire Commissioners

Public Meeting

March 2, 2016 @ 7:00 pm
Deptford Township Fire Administration Building

Minutes

A. Opening by Chairman:

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on February 29, 2016 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday February 28, 2016: South Jersey Times.

B. 7:16:50 PM Pledge of Allegiance

C. Invocation

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased.

D. 7:17:18 PM Roll call of Commissioners/Officials in Attendance

Present: Commissioner G Frank, Treasurer R MacKay, Chairman M White, Secretary J Nilsen and Commissioner R Sheairs

Absent: None

Also Present: Administrative Clerk D Scally and Solicitor P Frattarelli

E. [7:17:27 PM](#) **Approval of Minutes.** Motion to accept minutes as written by Chairman White, seconded by Raymond MacKay

F. [7:17:38 PM](#) **Reorganization: Election Results read by Clerk of Elections**

[7:19:47 PM](#) **Swearing in of new Commissioners, George Frank and Joseph Nilsen by Chairman White**

Nominations for:

Chairman, Michael White: Nominated by Raymond MacKay, seconded by Robert Sheairs

Treasurer, Raymond MacKay: Nominated by Joseph Nilsen, seconded by Robert Sheairs

Secretary, Joseph Nilsen: Nominated by George Frank, seconded by Robert Sheairs

G. [7:21:02 PM](#) **Public Portion (Agenda-related)**

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Motion to open per Chairman White, seconded by Robert Sheairs.

H. [7:21:25 PM](#) **Resolutions: 1- Resolution Certifying the Budget for 2016. (2016-08).** Motion to adopt by Chairman White, seconded by Raymond MacKay. (5-0)

2- Resolution Authorizing the Appointment of the Nottingham Insurance as the Authorized Provider of Insurance Services for the Deptford Township Board of Fire Commissioners. (2016-09). Motion to adopt by Chairman White, seconded by George Frank. (5-0)

3- Resolution Authorizing the Appointment of Beneficial Bank as the Authorized Provider of Banking Services for the Deptford Township Board of Fire Commissioners. (2016-10). Motion to adopt by Chairman White, seconded by Robert Sheairs. (4-0) Michael White abstained.

4- Resolution Authorizing the Appointment and Approving the Employment Agreement of Donna Scally as Administrative Secretary for the Deptford Board of Fire Commissioners. (2016-11). Motion to adopt by Chairman White, seconded by Joseph Nilsen. (5-0)

5- Resolution Authorizing the Appointment of the South Jersey Times, as the Official Newspaper of the Deptford Board of Fire Commissioners and as the Authorized Providers of Newspaper Services for the Deptford Township Board of Fire Commissioners. (2016-12). Motion to adopt by Chairman White, seconded by George Frank. (5-0)

6- Resolution Authorizing the Appointment of Life Care Medical and American Work Care as the Authorized Medical Services Providers for the Deptford Township Board of Fire Commissioners. (2016-13). Motion to adopt by Chairman White, seconded by Robert Sheairs. (5-0)

7- Resolution Establishing a Cash Management Plan for the Deptford Board of Fire Commissioners. (2016-14). Motion to adopt by Chairman White, seconded by Raymond MacKay. (5-0)

8- Resolution Establishing the Meeting Nights of the Deptford Board of Fire Commissioners. (2016-15). Motion to adopt by Chairman White, seconded by Joseph Nilsen. (5-0)

9- Resolution Authorizing the Appointment of Petroni and Associates LLC as the Official Auditor for the Deptford Board of Fire Commissioners. (2016-16). Motion to adopt by Chairman White, seconded by George Frank. (5-0)

10- Resolution Authorizing the Appointment of Donna M. Scally as the Official Clerk of the Deptford Board of Fire Commissioners and Clerk of Elections. (2016-17). Motion to adopt by Chairman White, seconded by Raymond MacKay. (5-0)

11- Resolution Authorizing the Appointment and Approving the Employment Agreement of Christine Scally as Clerk Typist for the Deptford Board of Fire Commissioners. (2016-18). Motion to adopt by Chairman White, seconded by Joseph Nilsen. (5-0)

**12- Resolution Authorizing the Appointment of
Peter Frattarelli From the Law Firm of Archer And Greiner P.C. as the Authorized
Provider of Legal Services for the Deptford Township Board of Fire
Commissioners. (2016-19).** Motion to adopt by Chairman White, seconded by
Raymond MacKay. (5-0)

I. [7:25:03 PM](#) Chairman's Agenda Items:

- Thanked everyone who supported the budget and congratulated new commissioners

J. Commissioner's Agenda Items:

K. Solicitor's Agenda Items:

L. [7:25:29 PM](#) Reports:

1. Fire Marshal Report. Read by Chairman White
2. Battalion Chief's Report - None
3. Safety Report – None
4. Training Report - None
 - Chairman White mentioned that he is aware of a class here next Tuesday night – not sure of title but information was put out
5. Research and Develop Division Report – Given by Joseph Nilsen
 - Department PPV fans, 3 left in department
 - Plug kits completed?
 - Dept preplans, location requested
 - Striping on rear of trucks/not NFPA compliant/LIABILITY
 - Radio protocols up to par for dept?
 - Six winch guards needed for dept.
 - Wood head plugs, 61 needed for dept. \$11/each
 - Halogen bars, are curved bars needed?
 - Dept blitz lines, replace with 1 ¼
 - Suggested reassignment of old rescue bag on 921

- Roundtable discussion
- Next meeting March 14, 2016

M. [7:27:22 PM](#) **Treasurer's Report.** Read by Raymond MacKay. Motion to adopt by Chairman White, seconded by Robert Sheairs.

N. [7:27:59 PM](#) **Resolution for Approval of Bills and Vouchers:**

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2016-20). Motion to adopt by Chairman White, seconded by Joseph Nilsen.

O. [7:30:26 PM](#) **Public Portion:**

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by Joseph Nilsen.

Motion to close public portion, seconded by George Frank.

P. **New Business**

Q. [7:30:55 PM](#) **Resolution for Commissioners to Convene in Executive Session.** Motion to adopt by Chairman White, seconded by Raymond MacKay.

R. **Executive Session (Commissioners)**

S. **Return to Public Session**

T. **Adjourn Meeting at 8:20pm**