

7:02:29 PM Township of Deptford Board of Fire Commissioners

**Public Meeting**

April 4, 2018 @ 7:00 pm

Deptford Township Fire Administration Building

**Minutes**

**A. Opening by Chairman:**

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on April 2, 2018 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday April 1, 2018: South Jersey Times.

**B. Pledge of Allegiance**

**C. Invocation**

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased.

**D. 7:03:24 PM Roll call of Commissioners/Officials in Attendance**

Chairman Michael White, Treasurer Raymond MacKay, Commissioners George Frank and Robert Sheairs. Also in attendance Solicitor Laura Link and Administrative Clerk Donna Scally. Absent: Secretary Joseph Nilsen

**E. 7:03:36 PM Approval of Minutes.** Motion to approve minutes as written by Chairman White, seconded by George Frank.

**F. 7:03:46 PM Public Portion (Agenda-related)**

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Motion to open public portion (agenda related) by Chairman White, seconded by Raymond MacKay.

Motion to close by Chairman White, seconded by Robert Sheairs.

**G. [7:04:14 PM](#) Resolutions:**

- **Appointing of Line Officers for Battalion 1 (John Hernisey, Dan Darnall) (2018-23).** Motion to adopt by Chairman White, seconded by Raymond MacKay
- **Appointing of Line Officers for Battalion 2 (Edward Bell, David McIntyre, Wayne Muhlbauer) (2018-24).** Motion to adopt by Chairman White, seconded by George Frank
- **Appointing of Line Officers for Battalion 3 (Greg Thelen, Jason Kell, Jenn Smith – for Union FC; Robert Taylor, Len Steen, Nick Spross for Almonesson FC) (2018-25).** Motion to adopt by George Frank, seconded by Raymond MacKay. Abstained: Michael White
- **Appointing of Line Officers for Battalion 4 (Kymm Conner) (2018-26).** Motion to adopt by Chairman White, seconded by Raymond MacKay

**Swearing in of Officers and Battalion Chiefs by Chairman White.** The following individuals were present for the swearing in:

Battalion Chiefs: James Hooper, Richard Thomas, Jeff Pfeiffer, James Spade

Lieutenants: 9-2: David McIntyre, 9-3: Robert Taylor, Greg Thelen, Jen Smith, Jason Kell, 9-4: Kymm Conner

**H. [7:10:05 PM](#) Chairman's Agenda Items:**

- a. Congratulated Officers

**I. Commissioner's Agenda Items:**

**J. Solicitor's Agenda Items:**

**K. [7:10:22 PM](#) Reports:**

1. Fire Marshal Report – read by Chairman White
2. Battalion Chief's Report – no report
3. Safety Report – no report

4. Training Report – no report
5. Research and Develop Committee Report – no report

**L. [7:11:26 PM](#) Treasurer’s Report.** Read by Raymond MacKay. Motion to adopt by Chairman White, seconded by Robert Sheairs.

**M. [7:12:03 PM](#) Resolution for Approval of Bills and Vouchers:**

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2018-22). Motion to adopt by Chairman White, seconded by George Frank.

**N. [7:14:16 PM](#) Public Portion:**

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by Robert Sheairs.

- Michael Hinchliffe, Captain of Fire Police - requested to meet with Board after meeting. Approved by Chairman White.
- David Waddington, Captain of Canteen - Operation manual has been created for starting up canteen, during and shutting down – letting Board know what they have been doing over the last few months. Manual put together mainly by Chief – wanted to give him credit for that. Inspection by health department went well, having training, recently at scene for a drill for 9-3 and 9-4. Have freezer but looking for a larger one. Waiting on ice machine. Chairman White said Chief Hooper has been keeping them informed and that they are actually meeting with him after meeting on moving forward on some things. The Board appreciates the work that they have been doing. Dave mentioned that they also have a tentative soft billing for out of township.

Motion to close by Chairman White, seconded by Raymond MacKay.

**O. New Business**

**P. [7:17:24 PM](#) Resolution for Commissioners to Convene in Executive Session.**  
Motion to adopt by Chairman White, seconded by George Frank.

**Q. Executive Session (Commissioners)**

**R. Return to Public Session**

**S. Adjourn Meeting at 8:50pm**