

[7:02:50 PM](#) Township of Deptford Board of Fire Commissioners

Public Meeting

March 14, 2018 @ 7:00 pm
Deptford Township Fire Administration Building

Minutes

A. Opening by Chairman:

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on March 5 & 12, 2018 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday March 4, 2018: South Jersey Times. Today's meeting was rescheduled from March 7, 2018 due to inclement weather.

B. Pledge of Allegiance

C. Invocation

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased.

D. [7:03:52 PM](#) Roll call of Commissioners/Officials in Attendance

Chairman Michael White, Treasurer Raymond MacKay, Commissioners George Frank and Robert Sheairs. Also in attendance Solicitor Laura Link and Administrative Clerk Donna Scally. Absent: Secretary Joseph Nilsen

E. [7:04:02 PM](#) Approval of Minutes. Motion to approve as written by Chairman White, seconded by Raymond MacKay

F. [7:04:20 PM](#) Reorganization: Election Results read by Clerk of Elections, Donna Scally

[7:05:06 PM](#) **Swearing in of new Commissioners,
Raymond MacKay and Robert Sheairs by Wayne Love
from the Township**

[7:06:05 PM](#) **Nominations for Chairman, Treasurer and
Secretary**

- Chairman – Motion to nominate Michael White by Raymond MacKay, seconded by George Frank
- Treasurer – Motion to nominate Raymond MacKay by Robert Sheairs, seconded by Michael White
- Secretary – Motion to nominate Joseph Nilsen by Robert Sheairs, seconded by George Frank

G. [7:06:52 PM](#) Public Portion (Agenda-related)

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Motion to open public portion (agenda related) by Chairman White, seconded by Robert Sheairs.

Motion to close by Chairman White, seconded by Raymond MacKay.

H. [7:07:31 PM](#) Resolutions:

1 – Resolution Authorizing Sale of Surplus Property (2018-08) Motion to adopt by Chairman White, seconded by Raymond MacKay

2- Resolution Certifying the Budget for 2018. (2018-09) Motion to adopt by George Frank, seconded by Michael White

3- Resolution Authorizing the Appointment of the South Jersey Times, as the Official Newspaper of the Deptford

Board of Fire Commissioners and as the Authorized Providers of Newspaper Services for the Deptford Township Board of Fire Commissioners. (2018-10)

Motion to adopt by Chairman White, seconded by George Frank

4- Resolution Establishing a Cash Management Plan for the Deptford Board of Fire Commissioners. (2018-11)

Motion to adopt by George Frank, seconded by Chairman White

5- Resolution Authorizing the Appointment of the Nottingham Insurance as the Authorized Provider of Insurance Services for the Deptford Township Board of Fire Commissioners. (2018-12)

Motion to adopt by Chairman White, seconded by Raymond MacKay

6- Resolution Authorizing the Appointment of Life Care Medical and American Work Care as the Authorized Medical Services Providers for the Deptford Township Board of Fire Commissioners. (2018-13)

Motion to adopt by Chairman White, seconded by Raymond MacKay

7- Resolution Establishing the Meeting Nights of the Deptford Board of Fire Commissioners. (2018-14)

Motion to adopt by Chairman White, seconded by Robert Sheairs

8- Resolution Authorizing the Appointment of Petroni and Associates LLC as the Official Auditor for the Deptford Board of Fire Commissioners. (2018-15)

Motion to adopt by Chairman White, seconded by Raymond MacKay

9- Resolution Authorizing the Appointment of Donna M. Scally as the Official Clerk of the Deptford Board of Fire Commissioners and Clerk of Elections. (2018-16)

Motion to adopt by Chairman White, seconded by George Frank

10- Resolution Authorizing the Appointment of Peter Frattarelli From the Law Firm of Archer and Greiner P.C. as the Authorized Provider of Legal Services for the Deptford Township Board of Fire Commissioners. (2018-17) Motion to adopt by Chairman White, seconded by Robert Sheairs

11- Resolution Appointing Battalion Chiefs for a Three-Year Term. (2018-18) Motion to adopt by Chairman White, seconded by Robert Sheairs

12- Resolution Authorizing the Appointment and Approving the Employment Agreement of Donna Scally as Administrative Secretary for the Deptford Board of Fire Commissioners. (2018-19) Motion to adopt by Chairman White, seconded by Robert Sheairs

13- Resolution Authorizing the Appointment and Approving the Employment Agreement of Christine Scally as Clerk Typist for the Deptford Board of Fire Commissioners. (2018-20) Motion to adopt by Chairman White, seconded by George Frank

I. [7:10:43 PM](#) Chairman's Agenda Items:

a. Bid Opening for Ladder Truck – 1 bid received from E One for \$1,293,340. Motion to table to turn over to Solicitor by Chairman White seconded by Raymond MacKay

J. Commissioner's Agenda Items:

K. [7:12:39 PM](#) Solicitor's Agenda Items:

a. Findings are complete on the complaint regarding investigation for incident with Clement (and Burkhardt as officer in charge). Investigation findings are that no discipline is warranted for either. Motion to accept/approve findings by Chairman White, seconded Raymond MacKay

L. [7:13:33 PM](#) Reports:

1. Fire Marshal Report – read by Chairman White
2. Battalion Chief's Report – given by Battalion Chief Thomas
 - 934 follow up work on motor tomorrow. Notifications made.
 - UL here for 3 ladders. 936 passed, 926 failed, 946 needs weld. Chairman White asked if weld needs to be certified. BC Thomas stated that First Priority can do that.
3. Training Report – given by Battalion Chief Spade
 - RIT Ops – Booked for 9-1
 - RIT Awareness & Ops - Booked for 9-3
 - Training/Drill reports
 - Sprinkler demo trailer – on hold at this time
 - Training Facility Status to accommodate new props

Chairman White stated if anyone is receiving bills at home for training, they should be turned over to Fire Administration for payment to the training facility and/or to verify if FAB was also charged for same.

4. Safety Report – given by Bill Beckett
 - Met on 2/28
 - Gear audits
 - Safety Office set up. John Nevius needs to be setup with password. Chief to look into that
 - Hose replacement for each battalion
 - Gemtar belts in station, working on putting together another gemtar training for those not trained
 - Acquired structure house training – cancelled due to lack of instructors
 - April 7 & 8 incident safety officers confirmed for department – for training 2-day course. Waiting for approval and then it will be decided where it will be held
 - Next meeting to be held at Oak Valley

Chairman White stated that Board is well aware of hose issue – trying to set up for grant

5. Research and Develop Committee Report – no report due to Joseph Nilsen injury per Chairman White

M. [7:20:47 PM](#) Treasurer’s Report. Read by Raymond MacKay, seconded by. Motion to adopt by Chairman White, seconded by Robert Sheairs.

N. [7:21:25 PM](#) Resolution for Approval of Bills and Vouchers:

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2018-21). Motion to adopt by Chairman White, seconded by George Frank.

O. [7:23:36 PM](#) Public Portion:

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by Robert Sheairs.

Rick Thomas, 9201, congratulated the reappointed commissioners and passing of the budget, also thanked for paying for dues for Gloucester County Fire Chief’s Association and lastly apologized to Bill Beckett for unwarranted scolding during the last public meeting.

Motion to close by Chairman White, seconded by George Frank

P. New Business

Q. [7:24:37 PM](#) Resolution for Commissioners to Convene in Executive Session. Motion to adopt by Chairman White, seconded by George Frank.

R. Executive Session (Commissioners)

S. Return to Public Session

T. Adjourn Meeting at 8:52pm