

Township of Deptford Board of Fire Commissioners
Public Meeting

February 7, 2018 @ 7:00 pm
Deptford Township Fire Administration Building

Minutes

A. Opening by Chairman:

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building February 5, 2018 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday February 4, 2018: South Jersey Times.

B. Pledge of Allegiance

C. Invocation

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased.

D. Roll call of Commissioners/Officials in Attendance

Chairman Michael White, Treasurer Raymond MacKay, Secretary Joseph Nilsen, Commissioners George Frank and Robert Shears. Also in attendance Solicitor Peter Frattarelli and Administrative Clerk Donna Scally.

E. Approval of Minutes. Motion to accept minutes as written by Chairman White, seconded by George Frank.

F. Public Portion (Agenda-related)

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Motion to open public portion (agenda-related) by Chairman White, seconded by Robert Sheairs.

Motion to close by Chairman White, seconded by Raymond MacKay.

G. Resolutions:

a. Resolution Authorizing the Issuance of Bidding Documents for the Capital Purchase of Mid-Mount Tower Fire Vehicle (2018-07). Motion to adopt by Chairman White, seconded by Raymond MacKay.

H. Chairman's Agenda Items:

a. Support budget and election

I. Commissioner's Agenda Items:

a. Yay Eagles per George Frank

J. Solicitor's Agenda Items:

a. Putting on record that at the last work session, we had two employees that were facing discipline and they have asked to have it kept in public. Hearing is scheduled for 2/14 after discussions with union representatives. We will be interviewing them individually and will report back to the Commissioners at the public session after that. Employees are Robert Burkhardt and Jarvis Clement.

K. Reports:

1. Battalion Chief's Report – given by BC Thomas
 - a. 2nd annual Emergency Services Symposium is Saturday, 2/11 at 8:30am at the Rowan College of Gloucester County Allied Health Building P. Open to all officers (past, present and future). Division of Fire Safety will be awarding credits to those with DFS licenses.
 - b. Lt. letters are due by Friday, 2/10. Must have Fire Officer 1 Certification or its equivalent attached. Interviews for

Battalion 1 and 2 are scheduled for 2/21 and Battalions 3 and 4 are scheduled for 2/22. Both at FAB.

2. Safety Report – given by Bill Beckett
 - a. Met last Wednesday, 1/31 – reorganization meeting. Went over how they performed last year and deficiencies that were found.
 - b. Ran training session that night also to up everyone’s knowledge of gear inspections and what they are looking for. Will continue to go to stations this year, as a group, to improve efficiency of gear inspections and to make sure people in stations are doing it correctly, not to run into other issues.
 - c. In process of setting up office at the warehouse. Have an email address that all stations can send their monthly inspection forms to. Eventually it will go through ProPhoenix, so inspections can be tracked and also trends.
 - d. This year we are raising the bar a little bit more by trying to make operation more efficient.
 - e. Added Kyle Adams from the Tanyard Road station to team. All battalions have at least 1 person to represent.

3. Training Report - no report

4. Research and Develop Committee Report – given by Joseph Nilsen
 - a. Meeting was held 2/5
 - b. Fast board overview at 9-3 Terrace
 - c. Gear drying rack quote
 - d. 932 new equipment
 - e. New items and issues

5. Fire Marshal Report – read by Chairman White

L. Treasurer’s Report. Read by Raymond MacKay. Motion to adopt by Chairman White, seconded by

M. Resolution for Approval of Bills and Vouchers:

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2018-02). Motion to adopt by Chairman White, seconded by

N. Public Portion:

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by George Frank.

- Kymm Conner – for recruitment on 2/9 will be at Deptford High School trying to recruit members. Also gave commission a kit to build a car to represent Board. Trying to get all 4 battalions to participate. The Derby involves the kids and parents. Commissioner Frank stated that Deptford Midget Football was going to reach her to Kymm for the carnival.

Motion to close by Chairman White, seconded by Robert Sheairs.

O. New Business

P. Resolution for Commissioners to Convene in Executive Session. Motion to adopt by Chairman White, seconded by George Frank.

Q. Executive Session (Commissioners)

R. Return to Public Session

S. Adjourn Meeting at 8:35pm