

7:05:03 PM Township of Deptford Board of Fire Commissioners

Public Meeting

October 4, 2017 @ 7:00 pm
Deptford Township Fire Administration Building

Minutes

A. Opening by Chairman:

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on October 2, 2017 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday October 1, 2017: South Jersey Times.

B. Pledge of Allegiance

C. Invocation

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased.

D. Roll call of Commissioners/Officials in Attendance

a. Chairman Michael White, Treasurer Raymond MacKay, Secretary Joseph Nilsen, and Commissioners George Frank and Robert Sheairs. Also in attendance Solicitor Laura Link and Administrative Clerk Donna Scally.

E. Approval of Minutes. Motion to approve minutes as written by Chairman White, seconded by Joseph Nilsen.

F. 7:06:21 PM Public Portion (Agenda-related)

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Motion to open public portion (agenda related) by Chairman White, seconded by Raymond MacKay.

Rick Thomas – Questioned if the officers should reschedule their meeting to coincide with the reschedule of commissioner’s work session from the 25th to the 18th of October? Per Chairman White – only if they feel they need to. Will not be using this room.

Motion to close by Chairman White, seconded by George Frank.

G. [7:07:09 PM](#) Resolutions:

- a. Resolution to Enter into Agreement with TGCG, LLC d/b/a Avasek for IT Services (2017-0035). Motion to table by Chairman White, seconded by Robert Sheairs.
- b. Resolution to Amend Resolution 2017-18 Approving Employment Agreement of Clerk Typist (2017-0036). Motion to adopt by Chairman White, seconded by Raymond MacKay. (5-0)
- c. Resolution to Amend Resolution 2017-11 Approving Employment Agreement of Administrative Secretary (2017-37). Motion to adopt by Chairman White, seconded by Raymond MacKay. (5-0)

H. [7:10:03 PM](#) Chairman’s Agenda Items:

- a. Reschedule of October 25th work session to October 18th
- b. Change of public meeting date from November 1st to November 8th
- c. Budget prep beginning
- d. Congratulations on Wildwood winnings
- e. Mayor and Council will be recognizing the fire department at the Township meeting on November 13th

I. Commissioner’s Agenda Items:

J. Solicitor’s Agenda Items:

K. [7:11:12 PM](#) Reports:

1. Fire Marshal Report – read by Chairman White
2. Battalion Chief’s Report – given by Rick Thomas
 - Hose testing has begun. UL mechanic will be in town for 3 aerials. Found reports - appears all passed. Will not pay bill until reports are in hand.
3. Safety Report – Bill Beckett
 - Making rounds at different battalions. Going over gear, making sure all are doing checks are being done correctly
 - Minor incident at Camden County – steam rash on wrist. Individual said he may have not had gear on properly. Gloves a little short with Janesville gear. Email will be put out with appropriate glove. Will get with Chief

Thomas. Have longer gloves at warehouse for anyone having problem with gear and glove.

- Gear cleaning – looking at SOG. After 2 fires, gear should be clean. NFPA 1581 – may rewrite SOG to resolve problems with gear not being cleaned
- Bob at meeting. Over haul has always been issue. See if department sees if it's worth to turn idea over to R & D for mask. Since we have cartridges. Chairman White stated that we have cases of cartridges at warehouse.
- Working on other issues in regards to physical exercise prior to duty crew. Would like to write a policy district wide – so that we all are doing same thing.

4. Research and Develop Committee Report – given by Joseph Nilsen
 - Met on 19th
 - Demo on Fast Board at Cooper Street
 - Next meeting 10/12 at FAB
5. Training Report – by Chairman White
 - Training committee submitted updated driver program to the Board and solicitor. Will be reviewing this. Copy also given to Battalion Chiefs per BC Thomas.
6. Recruitment – given by Kymm Conner
 - Working on schedule one prior to first of January and one after

Kim questioned if we are doing a truck or treat at the rec center? Chairman White stated no we are not. Only whoever's local it is. They (the Township) did not want a lot of trucks there.

- L. [7:20:05 PM Treasurer's Report.](#) Read by Treasurer Raymond MacKay. Motion to adopt by Chairman White, seconded by Robert Sheairs.**

M. [7:21:07 PM Resolution for Approval of Bills and Vouchers:](#)

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2017-34). Motion to adopt by Chairman White, seconded by George Frank.

N. [7:23:46 PM Public Portion:](#)

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by Robert Sheairs.

- Kymm Conner – On the 10th – is it someone's back to school or fire prevention? Blackwood Terrace is having a fire prevention event. Starts at 6:30pm

Motion to close by Chairman White, seconded by Raymond MacKay.

O. [7:24:50 PM](#) New Business

- Physicals
- Update their file with certifications
- Fire District is part of a joint grant with 7 other municipalities– we were awarded partial grant. Has been in meetings for air packs and masks. 103 masks and 38 air packs. Trying to come up with same – working out details. Tentatively, did not get full funding. Awarded \$6300 per pack out of \$10,316 cost per pack. We budgeted the money. If others agencies can't, process can be prolonged. Would like to see by end of year. Will keep everyone posted.

P. [7:28:02 PM](#) Resolution for Commissioners to Convene in Executive Session. Motion to adopt by Chairman White, seconded by Raymond MacKay.

Q. Executive Session (Commissioners)

R. Return to Public Session

S. Adjourn Meeting 9:10pm