

7:09:27 PM Township of Deptford Board of Fire Commissioners

Public Meeting

March 1, 2017 @ 7:00 pm
Deptford Township Fire Administration Building

Minutes

A. Opening by Chairman:

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on February 27, 2017 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday February 26, 2017: South Jersey Times.

B. Pledge of Allegiance

C. Invocation

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased.

D. 7:10:25 PM Roll call of Commissioners/Officials in Attendance

Present: Commissioner G Frank, Treasurer R MacKay, Chairman M White, Secretary J Nilsen and Commissioner R Sheairs

Absent: None

Also Present: Administrative Clerk D Scally and Solicitor P Frattarelli

E. 7:10:37 PM Approval of Minutes. Motion to accept by Chairman White, seconded by Raymond MacKay.

F. 7:10:46 PM Reorganization: Election Results read by Clerk of Elections

**Swearing in of elected Commissioner,
Michael White by Commissioner Frank
Nominations for Chairman, Treasurer and Secretary
Chairman: Michael White, nominated by
Raymond MacKay, seconded by George Frank
Treasurer: Raymond MacKay, nominated by
Robert Sheairs, seconded by Joe Nilsen
Secretary: Joseph Nilsen, nominated by George
Frank, seconded by Robert Sheairs**

G. [7:14:11 PM](#) Public Portion (Agenda-related)

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Motion to open public portion (agenda related) by Chairman White, seconded by Bob Sheairs

Motion to close by Chairman White, seconded by Joseph Nilsen

H. [7:14:39 PM](#) Resolutions: 1- Resolution Certifying the Budget for 2017. (2017-08) Motion to adopt by Chairman White, seconded by Joseph Nilsen 5-0

2- Resolution Authorizing the Appointment of the Nottingham Insurance as the Authorized Provider of Insurance Services for the Deptford Township Board of Fire Commissioners. (2017-09) Motion to adopt by Chairman White, seconded by Joe Nilsen 5-0

3- Resolution Authorizing the Appointment of Beneficial Bank as the Authorized Provider of Banking Services for the Deptford Township Board of Fire Commissioners. (2017-10) Motion to adopt by Joe Nilsen, seconded by Raymond MacKay 4-0-1 (White – abstained)

4- Resolution Authorizing the Appointment and Approving the Employment Agreement of Donna Scally as Administrative Secretary for the Deptford Board of Fire Commissioners. (2017-11) Motion to adopt by Chairman White, seconded by Raymond MacKay 5-0

5- Resolution Authorizing the Appointment of the South Jersey Times, as the Official Newspaper of the Deptford Board of Fire Commissioners and as the Authorized Providers of Newspaper Services for

the Deptford Township Board of Fire Commissioners. (2017-12) Motion to adopt by Chairman White, seconded by Joseph Nilsen 5-0

6- Resolution Authorizing the Appointment of Life Care Medical and American Work Care as the Authorized Medical Services Providers for the Deptford Township Board of Fire Commissioners. (2017-13) Motion to adopt by Chairman White, seconded by Raymond MacKay. 5-0

7- Resolution Establishing a Cash Management Plan for the Deptford Board of Fire Commissioners. (2017-14) Motion to adopt by Chairman White, seconded by Raymond MacKay. 5-0

8- Resolution Establishing the Meeting Nights of the Deptford Board of Fire Commissioners. (2017-15) Motion to adopt by Chairman White, seconded by George Frank 5-0

9- Resolution Authorizing the Appointment of Petroni and Associates LLC as the Official Auditor for the Deptford Board of Fire Commissioners. (2017-16) Motion to adopt by Chairman White, seconded by Raymond MacKay 5-0

10- Resolution Authorizing the Appointment of Donna M. Scally as the Official Clerk of the Deptford Board of Fire Commissioners and Clerk of Elections. (2017-17) Motion to adopt by Chairman White, seconded by Raymond MacKay 5-0

11- Resolution Authorizing the Appointment and Approving the Employment Agreement of Christine Scally as Clerk Typist for the Deptford Board of Fire Commissioners. (2017-18) Motion to adopt by Chairman White, seconded by Robert Sheairs 5-0

12- Resolution Authorizing the Appointment of Peter Frattarelli From the Law Firm of Archer And Greiner P.C. as the Authorized Provider of Legal Services for the Deptford Township Board of Fire Commissioners. (2017-19) Motion to adopt by Chairman White, seconded by Raymond MacKay 5-0

13- Resolution Appointing Fire Officers (Rank of Lieutenants) for Battalion 1 for 2017. (2017-20) Motion to adopt by Chairman White, seconded by Raymond MacKay 5-0. (John Hernisey, Daniel Darnall, Robert Condo)

14- Resolution Appointing Fire Officers (Rank of Lieutenants) for Battalion 2 for 2017. (2017-21) Motion to adopt by Chairman White, seconded by Robert Scheairs. 5-0 (Wayne Mulhbaier, David McIntyre, Derrick Lynch)

15- Resolution Appointing Fire Officers (Rank of Lieutenants) for Battalion 3 for 2017. (2017-22) Motion to adopt by Chairman White, seconded by Raymond MacKay 5-0 (Robert Taylor, Len Steen, Nicholas Spross, Jen Smith, Jason Kell)

16- Resolution Appointing Fire Officers (Rank of Lieutenants) for Battalion 4 for 2017. (2017-23) Motion to adopt by Chairman White, seconded Joseph Nilsen 5-0 (Chris Brooks, Kymm Conner)

I. [7:20:31 PM](#) Chairman's Agenda Items:

Thanked everyone for re-election. Also congratulated newly appointed officers (LT)

J. Commissioner's Agenda Items:

K. Solicitor's Agenda Items:

L. Reports:

1. Battalion Chief's Report – no report
2. Fire Marshal Report – read by Chairman White
3. Training Report – read by Chairman White
 - 2/02 – EMS Meeting, 8 members in attendance
 - 2/13 – Training division meeting, 9 members in attendance
 - 2/15 – Crude oil and rail car safety operations class. District drill, 47 members in attendance (30 from Deptford, 17 outside departments)

- 2/23 – Mutual aid drill w/Blackwood, walk thru of a high hazard building with mutual aid response in Blackwood, 5 members in attendance
- Training notice for TECC sent out

- 4. Safety Report – given by Bill Beckett
 - Hayes Avenue Dwelling fire critique
 - Finalized needed items for the Dept. exposure control kits and the clean towel program
 - Discussed how to improve fire scene accountability
 - Looking at updating safety officer procedures

- 5. Research and Develop Committee Report – given by Joseph Nilsen
 - Met 2/13, 3 members – discussed hydrant wrenches, current radio needs, hydrant locations, increased lighting and PPV fans for 9-1
 - Ideas for consideration if anyone has them, please submit to R & D committee
 - Next meeting scheduled for 3/13/17

Swearing in of officers by Battalion
Battalion 1 by James Hooper
Battalion 2 by Rick Thomas
Battalion 3 by Rick Thomas
Battalion 4 by Jim Spade

M. [7:28:43 PM](#) Treasurer's Report. Given by Raymond MacKay. Motion to adopt by Chairman White, seconded by Joseph Nilsen.

N. [7:29:21 PM](#) Resolution for Approval of Bills and Vouchers:

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2017-07). Motion to adopt by Chairman White, seconded by George Frank.

O. [7:31:54 PM](#) Public Portion:

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by Raymond MacKay.

- Kymm Conner, 9-4, – derby will be on 3/25 for girl and boy scouts. At Deptford Recreation Center. Anyone that can come out and help would be appreciated. Also received OK on May 5 to do recruitment at Fasola Park. Meeting to pull all together will be on 3/10/17 at 7pm at Delsea Drive.

Motion to close by Chairman White, seconded by George Frank.

P. New Business

Q. [7:33:25 PM](#) Resolution for Commissioners to Convene in Executive Session.

Motion to adopt by Chairman White, seconded by Raymond MacKay.

R. Executive Session (Commissioners)

S. Return to Public Session

T. Adjourn Meeting at 9:00pm