

**7:07:11 PM Township of Deptford Board of Fire Commissioners**  
**Public Meeting**

February 1, 2017 @ 7:00 pm  
Deptford Township Fire Administration Building

**Minutes**

**A. Opening by Chairman:**

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on January 30, 2017 and published it the following newspaper designated by the Board of Fire Commissioners on Sunday January 29, 2017: South Jersey Times.

**B. 7:07:42 PM Pledge of Allegiance**

**C. Invocation**

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased. And please remember we have 3 volunteers overseas for military duty.

**D. 7:08:26 PM Roll call of Commissioners/Officials in Attendance**

**Present:** Commissioner G Frank, Treasurer R MacKay, Chairman M White, Secretary J Nilsen and Commissioner R Sheairs

**Absent:** None

**Also Present:** Administrative Clerk D Scally and Solicitor P Frattarelli

**E. 7:08:35 PM Approval of Minutes.** Motion to approve minutes as written by Chairman White, seconded by Raymond MacKay.

**F. 7:08:45 PM Public Portion (Agenda-related)**

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only. Motion to open public portion (agenda related) by Chairman White, seconded by George Frank.

Motion to close by Chairman White, seconded by Robert Sheairs.

**G. Resolutions:**

**H. [7:09:14 PM](#) Chairman's Agenda Items:**

- a. Notice of Election

**I. Commissioner's Agenda Items:**

**J. Solicitor's Agenda Items:**

**K. [7:10:11 PM](#) Reports:**

1. Fire Marshal Report – read by Chairman White
2. Training Report – read by Chairman White
  - 1/2/17: Members met to finalize professional development requirements. 3 members in attendance.
  - 1/9/17: Training division meeting. 7 members in attendance.
  - 1/12/17: Training notices sent out for district drill OEM/Police/Fire cross training
  - 1/19/17: Hazmat refresher 16 members trained
  - 1/19/17: Citizens police academy fire department presentation. 9 people trained.
  - 1/23/17: Training notice sent for crude oil training
  - 1/12/17: Training schedule for 1<sup>st</sup> quarter of year sent out for career staff
  - 1/26/17: Paratech refresher training held at Good Intent Rd. station. Joint drill with Chews Landing and Blackwood. 29 members trained.
3. Research and Develop Committee Report – given by Joe Nilsen
  - New/radio issues, 5" hose, hydrant wrenches, New Year equipment forecast.

- Current issues – vehicle maintenance procedures, DOT safety cones used for highway incidents, MDT’s on all apparatus
  - Future issues – on going 5” hose inventory, highway vehicle scene lighting, dept portable radios
  - Next meeting scheduled for Feb. 13, 17
4. Safety Report – given by Bill Beckett
    - Officers met on 17<sup>th</sup>
    - Exposure kits
    - Role on scene of incident
    - Safety officer duties/job description draft being worked on
    - Meeting last Thursday every month at Delsea Drive at 7pm
    - Minutes will be incorporated into agenda
  5. Recruitment – Kymm Conner approached by Deptford HS, to do get together at Fasola park with apparatus in May. Type of field trip. Would like rscan out to pick date. What age group questioned by George Frank. Kymm responded cadets and juniors. Kymm working closely with ROTC program.
  6. Battalion Chief’s Report – no report

**L. 7:16:00 PM Treasurer’s Report.** Given by Commissioner MacKay. Motion to adopt by Chairman White, seconded by Robert Sheairs.

**M. 7:16:44 PM Resolution for Approval of Bills and Vouchers:**

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. (2017-04). Motion to adopt by Chairman White, seconded by George Frank.

**N. 7:19:06 PM Public Portion:**

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open public portion by Chairman White, seconded by George Frank.

Rick Thomas, 9201: questioned what is last day of voter registration? Chairman White responded that if the person requesting to be registered is 24 hours prior. They will print your card right there. If by mail 7 days. Absentee ballots, 7 days. How do you get, go to county store or West Deptford. Election on Budd Blvd? 550 Grove Road, Thorofare is where you go.

Rick Thomas, 9201: there were questions about product and procedures addressed to Commissioner Nilsen regarding research and development. Also a request for minutes from Commissioner Nilsen for that committee.

**Motion to close by Chairman White**, seconded by George Frank.

**O. [7:21:43 PM](#) New Business**

Chief Association dues were paid by the District. By battalion not station per Chairman White.

Officer radios in, getting programmed at County per Chairman White.

**P. [7:22:34 PM](#) Resolution for Commissioners to Convene in Executive Session.**

Motion to adopt by Chairman White, seconded by George Frank.

**Q. Executive Session (Commissioners)**

**R. Return to Public Session**

**S. Adjourn Meeting @ 8:20pm**